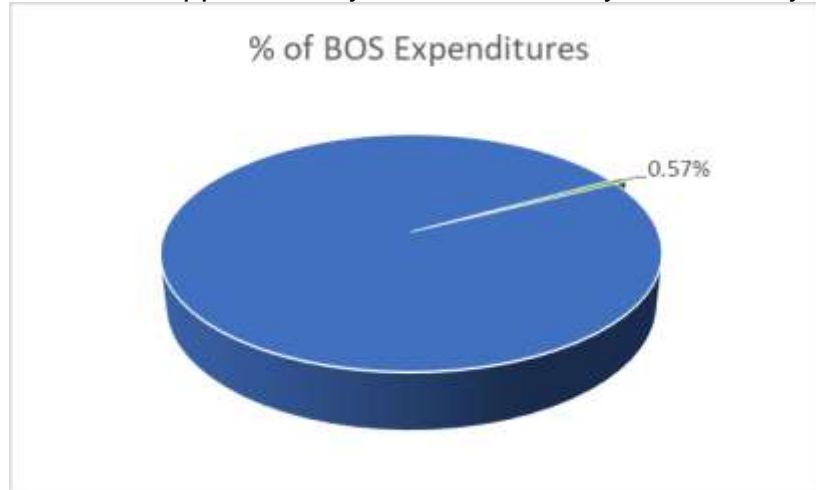


Tax Collection

The principal function funded under this account is the billing and collection of property taxes in accordance with detailed State statutes. A secondary function is the billing and collection of sewer use charges and sewer assessments levied by the Sewer Commission. The Tax Collector and tax office staff also have a responsibility to protect the Town's interests in matters of delinquent taxes and charges. Property taxes are payable in two installments – due July 1st and January 1st. A lock box approach is used wherein mailed-in payments go to a servicing bank where they are opened and electronically recorded. Approximately 37.5% of the July and January collections are processed through lock box.



[Click here to explore historical and proposed revenues for this department](#)

[Click here to explore historical and proposed expenditures for this department](#)

Accomplishments 2020-2021

- Realized collection rate of 99.74% on current year levy.
- Realized collection rate of 40.13% of property tax receivable-prior years.
- Continued stable budget.
- Successful negotiation and implementation of reduced convenience fees for online payments.

Accomplishments/Objectives 2021-2022

- Continued realization of high collection rates for

Tax Collection

- Both current and prior year tax receivables.
- Continued stable budget.

Objectives 2022-2023

- Continued realization of high collection rates for both current and prior year tax receivables.
- Continued stable budget.

Five Year Outlook

- Continued application of additional enforcement measures, as necessary, to maintain high collection rate and collection of delinquent taxes.
- Monitoring of legislative changes at the state level impacting local property taxes especially as they relate to motor vehicles.

Revenues	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
Property Taxes	138,403,289	139,960,816	140,443,352	145,267,222	145,267,222	43,341,846
Charges For Services	9,326	8,665	16,927	9,000	9,000	9,000
Total	138,412,615	139,969,481	140,460,278	145,276,222	145,276,222	43,350,846

Expenditures	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
Personnel	249,036	255,550	252,263	248,596	250,007	254,886
Contractual Services	28,572	30,523	31,594	32,136	32,136	34,119
Materials & Supplies	1,392	1,197	1,325	1,200	1,200	1,200
Total	279,001	287,269	285,183	281,932	283,343	290,205

Tax Collection

	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023 Proposed	
Staffing	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>
Tax Collector	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Deputy Tax Collector	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Administrative/Clerical	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Part Time	1	0.58	1	0.58	1	0.58	1	0.58	1	0.58
Total	4	3.58	4	3.58	4	3.58	4	3.58	4	3.58

Estimate of total personnel costs based on FY2023 wages and benefits package. Medical and dental expenses are allocated based on number of benefit eligible positions. Only salaries are budgeted in the department. All other personnel costs are budgeted in Employee Benefits.

Base Wages	245,904
Medical & Dental	64,982
FICA	18,812
Other	1,181
Pension	22,714
Total	<u><u>\$353,592</u></u>

Tax Collection

Performance Measures	Actual 2017- 2018	Actual 2018-2019	Actual 2019-2020	Actual 2020-2021	Projected 2021-2022	Projected 2022-2023
Property tax collection rate	99.78%	99.68%	99.65%	99.74%	99.50%	99.65%
Property tax payments-lockbox	37.16%	39.09%	35.95%	33.70%	37.00%	33.00%
Property tax payments-escrow	23.77%	31.01%	31.67%	31.29%	31.00%	31.00%
Property tax payments-office	31.77%	23.18%	24.77%	24.96%	24.85%	24.00%
Property tax payments-online	7.17%	6.62%	7.46%	10.01%	7.00%	12.00%
Property tax payments-credit card (office)	0.13%	0.10%	0.15%	0.04%	0.15%	0.00%
Performance Measures	2017- 2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
% reduction in delinquent property tax accounts receivable	56.20%	36.83%	46.16%	40.13%	40.00%	30.00%
# of property tax bills	28,540	28,020	28,273	27,415	28,560	27,850
# of sewer service bills	5,376	5,380	5,396	5,463	5,420	5,425
# of sewer assessment bills	300	249	240	219	211	205
Allocation of cost-property tax bills	83.30%	83.30%	83.40%	82.80%	83.53%	83.19%
Allocation of cost-sewer service bills	15.80%	16.00%	15.90%	16.50%	15.86%	16.20%
Allocation of cost-sewer assessment bills	0.90%	0.70%	0.70%	0.70%	0.61%	0.61%